



Each year the Club's Major Donations Committee reviews local community-based projects or initiatives and makes annual funding recommendations for grants over \$10,000 for those that meet the charitable interests of our Club. Most of our donations traditionally range from \$10,000 - \$25,000.

We fund capital projects as well as programs or services.

Submission Date: _____ Rotary Champion: _____

Project Name: _____

Name of Organization Applying for Funding:

Name: _____
Organization: _____
Address: _____
City: _____
Postal Code: _____
Phone No.: _____
Email: _____

Total amount of funding required for the project: \$ _____

Total amount requested of Calgary Rotary Club: \$ _____

Have you Received our Rotary club Funds in the Past (we like to build on relationships, while also welcoming new applicants):

Yes No

If so, amount: _____ Date: _____

Have you approached other Rotary clubs in addition to the Calgary Rotary Club? (We strive to leverage our Rotary Club funds with other Rotary clubs, community funds or private donors)

Yes No

If so, which ones: _____

Date(s) that rotary funding is required: _____

Project Focus - please circle as appropriate

- Children's programs
- Youth at risk
- Poverty reduction
- Adult and child literacy
- Mental health
- Seniors' assistance
- Other community needs

Project Description - include sufficient details for Rotary Members to have a complete understanding of the scope of the project, who will benefit, what Rotary funds will be used for, specific milestones of the project, timeline for receipt of funds, etc. The committee looks for proposals that will:

- Impact local community needs
- Have a sustainable impact beyond the life of the project
- Be achievable without ongoing financial support for our Rotary Club
- Be targeted to direct community benefit
- Be proposed by an organization with sustainable financials

Overall Goals of the project/program:

<p style="text-align: center;">Goal</p> <p><i>Examples:</i> To increase access for children to play team sports</p>	<p style="text-align: center;">Objective / Target</p> <p><i>Examples:</i> Build a community ice arena</p>	<p style="text-align: center;">Key Performance Indicators</p> <p><i>Describe how you will report your success to the club</i></p>
1.		
2.		
3.		
4.		

Project Beneficiaries

(description, need and anticipated number)

Sustainability

Explain how the beneficiaries will be served beyond the Rotary Club of Calgary Downtown financial contribution.

Project Timeline:

New Project Date of completion: _____
 Existing Project Date of completion: _____

Recognition of Rotary contribution (highlighting Rotary's role enables us to do more in the community)

Is there an opportunity for Naming Rights for the Rotary Club of Calgary Downtown:

Yes No

Other forms of recognition? _____

Partners in the Project

List all partners involved in the project identifying both cash and in-kind commitments.

Partner	Cash or In Kind	Total Commitment to your Project



Are there opportunities for leveraging our Rotary Club's contribution, with our club's assistance?

___ Yes ___ No

Are there hands-on volunteer opportunities for our Rotary Club members?

___ Yes ___ No

Project Budget (*do not include GST*):

Project	Supplier (if applicable)	Total Expense	Rotary Allotment
Total			

What percentage of rotary funds will be used for management, overhead, fundraising and administrative costs: ___%

CONFIRM ORGANIZATION'S FINANCIALS ARE SUBMITTED demonstrating organizational stability
